

**REGULAR TERM  
REGULAR SESSION  
APRIL 8, 2025**

On this the 8<sup>th</sup> day of April, 2025, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Douglas Frenzel	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Kate Respondek	County Clerk

At which time the following proceedings were had:

**Invocation and Pledge**

Comm. Frenzel opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

**Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)**

There were none

**Approval of Minutes and/or additions and corrections, if any.**

The minutes from March 25, 2025 were submitted.

A motion was made by Comm. Bubela, seconded by Comm. Karl, to approve the minutes. Motion carried.

**Consider budget amendments, line-item transfers and revenue certification for the FY2025 Budget, and take any necessary action.**

A motion was made by Comm. Frenzel, and seconded by Comm. Martin, to approve the budget amendments, line-item transfers and revenue certification for the FY2025 Budget. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

**Consider grant contract with the Texas Department of Family Protective Services for October 1, 2025 — September 30, 2032, to receive federal Title IVE funds for legal staff for child welfare cases, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Karl to approve the grant contract with the Texas Department of Family Protective Services for October 1, 2025 — September 30, 2032, to receive federal Title IVE funds for legal staff for child welfare cases and authorize the County Judge to sign. Motion carried.

Clerk's Note: A copy of the grant contract on file among exhibits of Commissioners' Court.

**Consider 20-year Surface Lease Agreement with Lewis Carancahua property owners for access to pier, and take any necessary action.**

Discussion was had regarding the lease agreement for non-waterfront property owners of the Lewis Carancahua subdivision. An evergreen clause was added to the agreement.

A motion was made by Comm. Frenzel, and seconded by Comm. Karl, to approve the 20-year Surface Lease Agreement with Lewis Carancahua property owners for access to pier. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

**Consider applying for the Texas Commission on the Arts Performance Support Grant for summer reading program with the Jackson County Memorial Library, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to approve the application for the Texas Commission on the Arts Performance Support Grant for summer reading program with the Jackson County Memorial Library. Motion carried.

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**APPROVED**

**Consider 30mph speed limit signs in the Sunrise Bay Subdivision, Precinct 4, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Frenzel, to approve 30mph speed limit signs in the Sunrise Bay Subdivision, Precinct 4. Motion carried.

**Consider Funds Collateral and Pledge Agreement with Prosperity Bank and Federal Home Loan Bank of Dallas, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Karl, to approve the Funds Collateral and Pledge Agreement with Prosperity Bank and Federal Home Loan Bank of Dallas. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

**Consider Prosperity Bank's Addendum to the Jackson County Depository Bank proposal, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve the Prosperity Bank's Addendum to the Jackson County Depository Bank proposal. Motion carried.

Clerk's Note: A copy of the addendum on file among exhibits of Commissioners' Court.

**Consider Proclaiming April as Fair Housing Month, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel to proclaim April as Fair Housing Month and authorize the County Judge to sign. Motion carried.

Clerk's Note: A copy of the proclamation on file among exhibits of Commissioners' Court.

**Consider Voyager cards for new deputies, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Karl to approve Voyager cards for new deputies, Samantha Partida and Dylan Tarver. Motion carried.

**Consider the proposed Settlement Agreement with the Texas Department of Agriculture for the CDV21-0297 Community Development Block Grant (CDBG), and take any necessary action.**

Sara Scott, Karen Blaney and Tim Weatherby with GrantWorks were present in court to discuss the settlement agreement with the Texas Department of Agriculture for the CDV21-0297 Community Development Block Grant (CDBG.) GrantWorks will pay the financial penalty of \$5,250.00 and the County will not be able to participate in 1.5 cycles or receive grants from the Texas Department of Agriculture for three years.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve option #2 of the proposed Settlement Agreement with the Texas Department of Agriculture for the CDV21-0297 Community Development Block Grant (CDBG) with GrantWorks paying the \$5,252 administrative penalty. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

**Consider quote from Sequel Data Systems, Inc (DIR-CPO-4881), in the amount of \$25,000, to develop various Cybersecurity Plans and provide an incident response training exercise for the County, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to accept the quote from Sequel Data Systems, Inc (DIR-CPO-4881), in the amount of \$25,000, to develop various Cybersecurity Plans and provide an incident response training exercise for the County. Motion carried.

Clerk's Note: A copy of the quote on file among exhibits of Commissioners' Court.

**Consider quote from Sequel Data Systems, Inc (DIR-CPO-4881), in the amount of \$22,500, to conduct a Cybersecurity Infrastructure Integrity Audit, including penetration and exploit discovery testing, for the County, and take any necessary action.**

A motion was made by Comm. Frenzel, seconded by Comm. Bubela, to approve the quote from Sequel Data Systems, Inc (DIR-CPO-4881), in the amount of \$22,500, to conduct a Cybersecurity Infrastructure Integrity Audit, including penetration and exploit discovery testing, for the County. Motion carried.

Clerk's Note: A copy of the quote on file among exhibits of Commissioners' Court.

**APPROVED**

**Consider additional Portage Device in the amount of \$2,018 required to migrate the Justice of the Peace i3 Verticals/Net Data software to a hosted environment, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve additional Portage Device in the amount of \$2,018 required to migrate the Justice of the Peace, Precinct 2, i3 Verticals/Net Data software to a hosted environment and to come from contingency funds. Motion carried.

Clerk’s Note: A copy of the quote on file among exhibits of Commissioners’ Court.

**Consider Procurement for Electric Power Supply beginning January 1, 2026, through the Public Power Pool (P3), and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Martin, to approve procurement for Electric Power Supply beginning January 1, 2026, through the Public Power Pool (P3). Motion carried.

Clerk’s Note: A copy of the proposal on file among exhibits of Commissioners’ Court.

**Consider grant contract with the Texas Department of Family Protective Services for October 1, 2025 — September 30, 2032, to receive federal Title IVE funds for legal staff for child welfare cases, and take any necessary action.**

Agenda Item passed.

**Consider acceptance of FY 2024 Operation Stonegarden Grant in the amount of \$68,232.26 for Law Enforcement overtime and budget of same, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to approve the acceptance of FY 2024 Operation Stonegarden Grant in the amount of \$68,232.26 for Law Enforcement overtime and budget of same. Motion carried.

Clerk’s Note: A copy of the statement of grant on file among exhibits of Commissioners’ Court.

**Consider Payment of County and Precinct bills and court orders.**

It was noted that there was 1 court order.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to pay the County and Precinct bills and payroll. Motion carried.

**Consider payroll changes, if any, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Bubela to approve the payroll changes. Motion carried.

***COMMISSIONERS’  
COURT  
PAYROLL  
CHANGES  
April 8, 2025***

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Dippel, Aleacia	Treasurer	Part time	\$0.00	\$10.25	03/26/2025
Guevara, Melissa	Sheriff	Part time	\$0.00	\$18.00	04/09/2025
Stewart, Brandon	Precinct #1	Part time	\$0.00	\$16.00	04/08/2025
Fowler, Jonathan	Precinct #2	Full time	\$18.00	\$18.00	04/12/2025

**Receive various county reports, news and information.**

Tax Office will be closed for regular business but open for elections ONLY on April 24, 2025 from 10a-11a for training.

Jackson County received award from TAC Risk Management Pool for Zero lost time in 2024.

Friday, April 11<sup>th</sup> will be the Friends of Elders cleanup.

55 out of 114 employees have completed the cyber security training. Deadline is Aug. 31<sup>st</sup>.

JCSO and Ganado PD partnered for a criminal search on a local smoke shop. Arrests were made.

Comm. Bubela notified that there is a need for brush removal when conditions are dry.

**APPROVED**

**ADJOURNMENT**

A motion was made by Comm. Bubela, seconded by Comm. Karl to adjourn at 9:49 a.m.

Meeting **ADJOURNED**

**APPROVED** this the 22<sup>nd</sup> day of April 2025.

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Jill Sklar  
County Judge

ATTEST:

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Katherine M. Respondek, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas

April 8, 2025

**APPROVED**